

LETTER OF RECOMMENDATION

Recipient Name: _____
Recipient Position / Title: _____
Company / Organization: _____
Address: _____

Recommender Information:

Full Name: _____
Position / Title: _____
Company / Organization: _____
Phone / Email: _____

Subject:

Recommendation for Employment / Academic / Professional Purpose

Introduction

It is my pleasure to recommend the individual named herein for the position or opportunity for which this letter is intended. Having known and worked with the candidate in a professional capacity, I can attest to their capabilities, skills, and character.

Relationship and Duration

I have known the candidate for a substantial period of time and have observed their professional growth and achievements firsthand. Our relationship has been based on mutual respect and professional collaboration.

Character and Integrity

The candidate demonstrates exemplary integrity, honesty, and reliability. Their conduct has consistently aligned with the highest ethical standards expected in professional and academic environments within Canada.

Skills and Qualifications

The candidate possesses the necessary skills, knowledge, and qualifications relevant to the position or opportunity. Their work ethic, dedication, and ability to adapt to challenges have been commendable.

Performance and Achievements

Throughout our association, the candidate has consistently delivered work of superior quality, meeting and often exceeding expectations. Their contributions have positively impacted projects and teams they have been part of.

Legal Statement of Non-liability

This letter is provided in good faith and based on my personal knowledge and belief. It is not intended to create any legally binding obligations or liabilities, and I disclaim any responsibility beyond the scope of this recommendation.

Privacy and Consent

The candidate has consented to the disclosure of information contained in this letter. All personal information disclosed herein has been shared voluntarily and in accordance with applicable Canadian privacy legislation.

Closing Statement

I strongly recommend the candidate without reservation and am confident they will be a valuable asset to any organization or institution. Please do not hesitate to contact me for further information or clarification.

RECOMMENDER'S SIGNATURE

CANDIDATE'S SIGNATURE

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____

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