

OPEN LETTER

To Whom It May Concern:

This Open Letter is issued to formally communicate the concerns, intentions, and positions of the undersigned regarding matters of mutual interest, and to provide a clear statement of facts, requests, or proposals without creating binding obligations beyond those explicitly stated herein. The contents and statements contained in this letter are intended to be legally compliant and enforceable under Canadian law.

1. Purpose of this Letter

This letter serves as a formal communication to address specific topics of importance, to clarify positions, to seek information, or to request actions from the recipients. It is not intended to create a contractual relationship unless expressly indicated.

2. Background and Context

The undersigned parties wish to provide background information relevant to the matters discussed herein, including but not limited to previous communications, agreements, or interactions that have led to this correspondence.

3. Statements of Fact

The following statements reflect the current understanding and positions of the undersigned, based on available information and evidence.

4. Requests and Proposals

The undersigned hereby respectfully requests that the recipients consider the following proposals, actions, or responses within a reasonable timeframe.

5. Legal Compliance and Governing Law

This Open Letter and all matters arising from or related to it shall be governed by and construed in accordance with the laws of Canada, including applicable provincial legislation. The undersigned affirm that all statements are made in good faith and subject to applicable legal standards.

6. Confidentiality

Recipients of this letter are requested to treat its contents as confidential unless otherwise agreed, and to refrain from disclosing the information herein except as required by law or with express prior written consent.

7. No Waiver

Nothing in this letter shall be construed as a waiver of any rights or remedies available to the undersigned under applicable law, nor shall it constitute a binding agreement unless explicitly stated.

8. Contact Information

For further communication regarding this letter, please contact the undersigned at the appropriate channels.

9. Closing Remarks

The undersigned thank the recipients for their attention and cooperation concerning the matters addressed herein, and look forward to an amicable and constructive dialogue.

10. Signature Block

This letter is signed on behalf of the undersigned parties as an expression of the matters contained herein and to confirm receipt and understanding.

SIGNATORY NAME

POSITION

Signature: _____

Date: _____

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