

PROPOSAL LETTER

To: _____
From: _____
Subject: _____

Introduction:

We are pleased to submit this proposal for your consideration. This letter outlines the terms, conditions, and scope of the services and deliverables we intend to provide to you, in accordance with applicable laws of Canada. This proposal is intended to form a binding agreement upon acceptance and signature by both parties.

Project Description:

Our company will provide the following services as detailed herein. The project scope includes all relevant deliverables, milestones, and timelines as mutually agreed upon. Any modifications or additions to the scope must be documented in writing and signed by authorized representatives of both parties.

Terms and Conditions:

1. Fees and Payment: The fees for the services will be as set forth in the attached Schedule A. Invoices shall be payable within thirty (30) days of receipt. Late payments may incur interest at the maximum rate permitted by law. 2. Term and Termination: This Agreement shall commence upon acceptance and continue until completion of the services unless terminated earlier in writing by either party with thirty (30) days' notice. 3. Confidentiality: Both parties agree to maintain the confidentiality of all proprietary and sensitive information disclosed during the course of this engagement. 4. Intellectual Property: Unless otherwise agreed, all intellectual property created pursuant to this Agreement shall be owned by the client upon full payment. 5. Liability: Our liability under this Agreement shall be limited to direct damages and shall not exceed the total fees paid by the client. 6. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of Canada and the applicable province or territory where the client is located. 7. Dispute Resolution: The parties agree to attempt to resolve any disputes amicably before seeking legal remedies in the appropriate courts of Canada. 8. Entire Agreement: This proposal, including all attachments and schedules, constitutes the entire agreement between the parties and supersedes all prior negotiations and understandings.

Acceptance:

Please indicate your acceptance of this proposal by signing below. This proposal becomes a binding agreement upon signature by authorized representatives of both parties.

CLIENT AUTHORIZED SIGNATURE

PROVIDER AUTHORIZED SIGNATURE

Signature: _____

Signature: _____

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